



Hello fellow Ready-Mix Industry Peers,

We wanted to take some time to introduce our OES Committee Co-Chairs, Adam Tegelman, Director of Operations with MCC and Cassie Krause, Director of HR & Safety with Carew Concrete. With the changing events of the world today we wanted to remind you that our committee is here to help you! Working together to ensure the health and safety of our employees will make us all that much stronger.

Here are some things that have been put into place with other ready-mix companies around the nation that you may be able to implement regarding the CONVID-19 pandemic:

- ❖ *If you are sick, stay home*
- ❖ *Drivers & Operators*
 - ❖ *Stay in your truck as much as possible.*
 - ❖ *Limit numbers in breakrooms – example: Breakrooms are only to be used 1 person at a time. Please eat and drink in your truck to minimize risk of exposure.*
 - ❖ *Job-Site Tickets: Minimize contact as much as possible, practice social distancing. Sign tickets yourself and leave at the pump and/or permit box. Do not share pens or other writing tools.*
 - ❖ *Utilize gloves at all time when handling chutes, and/or any other tool or equipment someone may have used, and also any FDOT paperwork and/or jobsite documentation.*
 - ❖ *Stay within 5 feet of truck if possible, at job sites.*
 - ❖ *Do not allow customers to touch extension chutes if possible or truck water hose.*
 - ❖ *Do not share PPE, Tools, Food, or other items that could risk exposure.*
 - ❖ *Do not operate equipment that is not assigned to you without properly sanitizing.*
 - ❖ *Sanitize your tablet/keys at the end of every shift and if anyone touches your things during the day.*
- ❖ *T5 Discussions, JSA Reviews, Task Planning*
 - ❖ *Conduct meetings in open air or well-ventilated spaces*
 - ❖ *Limit meetings/discussions to less than 8 people*
 - ❖ *Use conference calls as much as possible to limit face to face meetings*
 - ❖ *Maintain a minimum of 3 ft. between employees. (Social Distancing Protocols)*
- ❖ *Maintenance Teams*
 - ❖ *Disinfect dash and cabs of all equipment prior to and after performing work.*
 - ❖ *Do not share tools. All general shop tools must be sanitized immediately before being used.*
 - ❖ *Wear PPE and gloves as much as possible. If gloves not an option, sanitize area before work commences.*
 - ❖ *Practice social distancing and keep shop doors open and well ventilated.*

Attached is a document on **DOT Guidance on Compliance with Drug and Alcohol Testing Regulations.**

Below is a listing that the NRMCA compiled of free and reputable resources you can utilize as well to create your own policies/practices:

[CDC: COVID-19](#)

[CDC: What To Do If You're Sick](#)

[CDC: Mass Gatherings](#)

[CDC: Workplace, Home, School Guidance](#)

[CDC: Preparation](#)

[OSHA: Prevent Worker Exposure to Coronavirus](#)

[OSHA: Guidance for Preparing Workplaces for COVID-19](#)

[DOL: Guidance for Preparing Workplaces for a Pandemic](#)

[DOL: Coronavirus Resources](#)

[WHO: COVID-19](#)

[WHO: COVID-10 Situation Reports](#)

[US Department of State: Travel Advisories](#)

[US Office of Personnel Management: Questions and Answers on Human Resources Flexibilities and Authorities for Coronavirus Disease 2019 \(COVID-19\)](#)

[Johns Hopkins University: Live Updates](#)

[Harvard Business Review: What Are Companies' Legal Obligations Around Coronavirus?](#)

[Seyfarth: Preparing for a Pandemic – New Employer Challenges](#)

[Seyfarth: Coronavirus FAQs](#)

[JJ Keller: Coronavirus & Your Workplace](#)

Do you have other ideas/suggestions we can share with all WRMCA members? Please email Cassie Krause ckrause@carewconcrete.com or Adam Tegelman adam.tegelman@murphyinc.org those ideas/suggestions and we will update you as we have changing news.

We wish you all a healthy and safe week!